



12434 South Choctaw Drive, Baton Rouge, LA 70815

Phone: (225) 275-3440 Fax: (225) 273-1623

[www.acousticalspecialties.com](http://www.acousticalspecialties.com)

Thank you for choosing Acoustical Specialties & Supply, Inc. We have included the credit application and personal guarantee you requested. In order to begin processing your application, please complete, sign, and return these documents to our office by one of the following methods:

*Mail:* 12434 S. Choctaw Dr., Baton Rouge, LA 70815

*Email:* [marthaj@acousticalspecialties.com](mailto:marthaj@acousticalspecialties.com)

*Fax:* (225) 273-1623

Please include:

- Credit contract (page 1)
- Personal guarantee (page 2)
- Credit reference sheet, if applicable
- Tax exempt certificate, if applicable

Emailed and faxed signatures will be considered legally binding if the original signed application is not received. If you have a tax exempt job, it is important that you send a copy of the exempt certificate when you place your order.

If you have any questions, please contact our Credit Department at (225) 275-3440 or email [marthaj@acousticalspecialties.com](mailto:marthaj@acousticalspecialties.com). We appreciate the opportunity to serve you!



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Account # \_\_\_\_\_

COMMERCIAL CREDIT CONTRACT

ACCOUNT NAME \_\_\_\_\_ YEARS IN BUSINESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_ HOME # \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ DRIVER'S LIC # \_\_\_\_\_ CELL # \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BANK \_\_\_\_\_ ACCT # \_\_\_\_\_ TAX ID# \_\_\_\_\_

BUSINESS REFERENCES (You may also attach a reference sheet)

1. \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

2. \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

3. \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

I/We understand that any account opened with Acoustical Specialties & Supply, Inc. in our name will be subject to the following terms and conditions:

- Terms:** A discount if offered may be taken off the subtotal of the invoiced amount which will be given when the invoice is paid in full on or before the tenth day of the month in which the invoice is due. This provision applies only to those accounts that are paid in full (except for current month's invoices). If the account is not paid in full by the 30<sup>th</sup> of the month in which the invoice is due, Applicant/ Purchaser agrees to pay interest at the rate of one and one-half percent (1 ½%) per month on the past due balance. There is a 25 % restocking charge on stock materials returned. Non stock materials are not eligible for refund.
- Attorney's fees, collection fees and court costs:** Applicant/ Purchaser agrees that if it becomes necessary for Acoustical Specialties & Supply, Inc. to retain the services of an attorney for collection or defense of any matter relating to or arising out of this agreement, Applicant/ Purchaser agrees to pay all reasonable attorney fees, collection fees and other costs in any judicial proceedings.
- Place of contracting:** Applicant/ Purchaser agrees that the place of contracting is at the main office of Acoustical Specialties & Supply, Inc., Baton Rouge, LA, and that all aspects of this contractual relationship shall be governed by the laws of the State of Louisiana. Applicant/Purchaser further agrees that by executing this contract he/she/it does hereby submit themselves to the venue and jurisdiction of the Nineteenth (19<sup>th</sup>) Judicial District Court, including Zachary City Court.
- Right of termination:** Acoustical Specialties & Supply, Inc. reserves the right to terminate this credit account at any time and for any reason it deems sufficient. Applicant/ Purchaser has the right to terminate this contractual agreement upon the payment in full of all amounts due on the account, including invoices from the current month.
- Taxes:** Full sales tax will be charged unless we are supplied with applicable exemption certificates
- Consumer reports:** The undersigned understands and agrees that the credit record of this applicant may be checked through any credit bureau, bank, person or business as is necessary to obtain a full credit report. Further, it is understood that the references named above may be contacted in this regard. This agreement shall constitute authority for any party contacted to release information relative to applicant's credit status.

I AGREE TO THE TERMS LISTED ABOVE

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

OWNER/APPLICANT/PURCHASER

Please mail signed original to the above address.

Credit Limit: _____
Instructions: _____
Approved: _____ Date: _____

AC _____
GC _____
RSD _____

Note: Faxed or emailed signatures will be considered legally binding in the event that original application is not returned.



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Account # \_\_\_\_\_

## PERSONAL GUARANTEE

I, \_\_\_\_\_ (Guarantor), further agree to personally guarantee on a continuing basis and be bound in solido with Applicant/Purchaser for any sums owed by said Applicant/Purchaser to Acoustical Specialties & Supply, Inc., including interest of one and one-half percent (1 1/2 %) per month on any past due invoices. It is further agreed that this guarantee is given in order to induce Acoustical Specialties & Supply, Inc. to extend credit to the above Applicant/Purchaser.

Applicant/Purchaser agrees that if it becomes necessary for Acoustical Specialties & Supply, Inc. to retain the services of an attorney for collection or defense of any matter relating to or arising out of this agreement, Applicant/Purchaser agrees to pay all reasonable attorney fees, collection fees and other costs in any judicial proceedings.

Applicant/Purchaser agrees that the place of contracting is at the main office of Acoustical Specialties & Supply, Inc., Baton Rouge, LA, and that all aspects of this contractual relationship shall be governed by the laws of the State of Louisiana. Applicant/Purchaser further agrees that by executing this contract he/she does hereby submit themselves to the venue and jurisdiction of the Nineteenth (19<sup>th</sup>) Judicial District Court, including Zachary City Court.

The undersigned understands and agrees that the credit record of this applicant may be checked through any credit bureau, bank, person or business as is necessary to obtain a full credit report. Further, it is understood that the references named may be contacted in this regard. This agreement shall constitute authority for any party contacted to release information relative to applicant's credit status.

This agreement is executed and effective this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Day

Month

Year

Guarantor's Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Street Address

City, State & Zip

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Please mail signed original to the above address. Faxed or emailed signatures will be considered legally binding in the event that original application is not returned.